



# Employment Application

Please fill out all sections



McGonigal's Pub and Park Avenue Wine Bar & Merchant are equal opportunity employers. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Applicants requiring reasonable accommodation in the application and/or interview process should notify a representative of the organization.

Full Name: \_\_\_\_\_

Full Address: \_\_\_\_\_

Phone:  Home  Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Are you legally authorized to work in the United States?  Yes  No

Are you 18 years old or older?  Yes  No If NO, please give your date of birth: \_\_\_\_\_

Have you ever been convicted of a felony?  Yes  No If YES, please describe the circumstances: \_\_\_\_\_

What position are you applying for? \_\_\_\_\_

What type of work?  Regular full-time work  Regular part-time work  Temporary (summer/holiday)

What days and hours are you available? \_\_\_\_\_

Are you able to work the following: Evenings?  Yes  No Weekends?  Yes  No Overtime?  Yes  No

If hired, when could you start work? \_\_\_\_\_

Please describe any additional training, qualification, education, and/or skills that you feel should be considered:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **EDUCATION**

Use most recent or highest level achieved. Additional notes can be added at the bottom of the page.

High School  College  Vocation/Trade School  Other

Name of School: \_\_\_\_\_ Location: \_\_\_\_\_

Number of years attended: \_\_\_\_\_ Did you graduate?  Yes  No Date of graduation: \_\_\_\_\_

Degree/Diploma earned, or area of concentration: \_\_\_\_\_

**EMPLOYMENT HISTORY**

Please describe your most recent employment positions. Even if you have attached a resume, this section must be completed.

**Employer:** \_\_\_\_\_

Full Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Business Type: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Length of Employment (include dates): \_\_\_\_\_

Position and Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**Employer:** \_\_\_\_\_

Full Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Business Type: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Length of Employment (include dates): \_\_\_\_\_

Position and Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

**PERSONAL REFERENCES**

Please provide the names of two references who have NOT employed you and are NOT related to you.

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

Relationship: \_\_\_\_\_

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to contact my references and make any investigations of my prior educational and employment history. I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment will continue on that basis. I understand that no employee of this company other than the owners have the authority to alter the foregoing.

Signature \_\_\_\_\_ Date \_\_\_\_\_